

**MASON-OCEANA 911 BOARD
MEETING MINUTES
March 16, 2022**

PRESENT: Derrek Wilson
Dale Goodrich
Ron Christians

Jody Hartley
Laude Hartrum
Jim Herrema

Tim Kozal
Troy Maloney
Ryan Schiller

ABSENT: Craig Mast, Kim Cole and Jim Coleman

STAFF: Ray Hasil
Todd Myers
Connie Blaauw

MEETING CALLED TO ORDER: Meeting called to order by Schiller at 10:01 a.m.

GUEST/CITIZEN PARTICIPATION: Garry McKeen

APPROVAL OF AGENDA: Agenda was presented as part of the Board packet.

Motion by Hartrum and supported by Kozal to approve the agenda as presented. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING:

February 2022 minutes were presented as part of the Board packet.

Motion by Christians and supported by Hartley to accept the February 16th, 2022 Board Meeting Minutes. Voice Vote. Motion Carried.

TREASURER'S REPORT: Hartley presented the Treasurer's report for February 28, 2022.

Total Revenues – February 28, 2022: \$108,237.02
Total Expenditures – February 28, 2022: \$ 121,974.29
Fund Balance as of – February 28, 2022 \$ 1,323,696.39

Motion by Maloney and supported by Herrema to accept the February Treasurer's report, and approve the payment of claims for March 2022 in the amount of \$450.75. Voice Vote. Motion Carried.

COMMITTEE MEETINGS - None

DIRECTOR'S REPORT

Personnel

- Alexis Krueger completed our training program and is doing well working on her own as a part-time telecommunicator.
- Trainee Mandy Highland is progressing well.
- Ray attended and presented at the Michigan Statewide Interoperable Communications conference.
- Connie attended a Michigan Government Finance Officers Association training on Friday, March 4.

Collaboration Projects

Approved: 4/20/20
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- Lake County CAD- no update.

Radio Communications Updates

- Lakeshore Coverage- Motorola presented a newer product to Ray, Todd and Chris. Motorola Nitro is a Citizens Broadband Radio Service (CBRS) Private LTE network in 150 MHz of spectrum ranging from 3550-3700 MHz in the 3.5 GHz band. Used sparingly by the U.S government and other entities, this band was identified by the FCC as additional spectrum for shared wireless private broadband. We need to develop an accurate map of the Little Point Sable Association that includes potential Nitro transmitter locations and provide the information to Motorola. Devices that would work on Nitro would need to be purchased; I believe there are inexpensive options but it is important to Motorola that we maintain public safety grade equipment.
- Encryption- the 911 TAC committee will meet on Thursday, April 7 with the goal of determining whether or not law enforcement agencies in Mason and Oceana Counties should encrypt radio traffic with low/no cost ADP encryption.
- ARGUS battery charger & Honda generator- the generator was purchased and is in service. The charger will be delivered to 911 the next time Chrouch Communications is in the area.
- We are working on quotes for a “mobile mast” trailer. The project will allow 911 to rapidly deploy an 8TAC repeater that can reach very tight spaces in very little time and is not dependent on a vehicle for power.

Other Updates

- State 911 compliance review- we have not yet received a review date.
- Facility upgrades- Todd completed work in 2 of the 3 bathrooms and Todd has been working with contractors on quotes for new carpeting for the admin offices and locker room, and new flooring for the men’s and women’s bathrooms. He decided to hold off on the kitchen and copy room until we decide whether or not to replace countertops. Work on replacing the remainder of window sills has not yet started.
- Meeting room/EOC- the new projector screen was installed and the projector has been relocated.
- MMRMA renewal questionnaire- no update
- Site security- we received an opinion from our legal counsel and believe that signage should be sufficient to maintain CJIS compliance on the dispatch floor. Currently, there is nothing in place to restrict movement so that CJIS protected information is kept from public view.
- Oceana Co Medical Control met with 911 and Life EMS to address requests for mutual aid when Life EMS is responding from outside Oceana Co.
- Ray and Chris presented to Ludington Rotary on Thursday, March 10.

OLD BUSINESS:

None

NEW BUSINESS:

One employee has requested their complete 2022 HSA funds to be released.

Motion by Hartrum and supported by Kozel to approve the release of 2022 HSA funds to the requesting employee. Voice Vote. Motion Carried.

With no further business a motion was heard to adjourn the meeting.

Motion by Christians and supported by Goodrich to adjourn the meeting at 10:48. Voice Vote. Motion Carried.

Approved: 4/20/20

NEXT SCHEDULED meeting will be April 20, 2022, at 10:00 a.m. at the Mason-Oceana 911 Conference room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw, Secretary