

**MASON-OCEANA 911 BOARD
MEETING MINUTES
January 18, 2023**

PRESENT: Kim Cole
Jim Coleman
Brad Fritcher

Jody Hartley
Jim Herrema
Troy Maloney

Craig Mast
Tom Trenner
Tim Beggs

ABSENT: Dale Goodrich and Craig Hardy

STAFF: Ray Hasil
Todd Myers
Connie Blaauw

MEETING CALLED TO ORDER: Meeting called to order by Chairman Mast at 10:01 a.m.

GUEST/CITIZEN PARTICIPATION: None

APPROVAL OF AGENDA: Agenda was presented as part of the Board packet.

Motion by Trenner and supported by Cole to approve the agenda as presentation. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING:

November 2022 minutes were presented as part of the Board packet.

Motion by Maloney and supported by Trenner to accept the November 16, 2022 Board Meeting Minutes. Voice Vote. Motion Carried.

TREASURER'S REPORT: Hartley presented the Treasurer's report for December 31, 2022.

Total Revenues –December 31, 2022: \$1,133.47

Total Expenditures – December 31, 2022: \$360,610.01

Fund Balance as of – December 31, 2022 \$ 1,432,571.22

Motion by Cole and supported by Trenner to accept the December Treasurer's report and approve the payment of claims for January 2023 in the amount of \$1,055.53. Voice Vote. Motion Carried.

COMMITTEE MEETINGS: None

DIRECTOR'S REPORT

Due to the cancellation of the December meeting, this report covers activity since our last meeting, which was 11/16/22.

Personnel

- Pat Dancz's last shift was on Thanksgiving. Her career dated back to 911's go-live in 1995 and spanned 27.5 years. We wish her the best in her future endeavors and are hopeful she will return as a part-time employee after a mandatory 60 days of no-contact is done.
- 911 aggressively advertised for the hiring of two full-time public safety telecommunicators, something we haven't done since 1995. We received 40+ applications, including four applications from full and part time telecommunicators from three 911 centers. We are happy to announce the hiring of Cristine Ortwine and Abe Merten. Cristine comes to us with 18 years of 911 experience. Abe has 10 years. Both are in an accelerated training process and both are progressing very well. We are also training a new part-time

Approved: 2/15/2023

employee, Marci Neel. Marci has a background in corrections. We are looking forward to our new hires being released and bringing some form of normalcy back to our schedule.

Collaboration Projects

- **Lake County CAD-** all three PSAPs joined a Zoom call with Tom West of Central Square on December 13. Tom has presented a proposal for the cost of some hardware upgrades that would be necessary. I sent a response to Tom with additional questions. One of the more complicated questions is contract terms. I have held firm that all three entities must be on the same contract end date. Whether Lake Co is added to our existing contract, or the current contract is voluntarily rescinded to execute a new contract is in Central Square's court.

Radio Communications Updates

- **Lakeshore Coverage-** no update.
- **Radio Encryption on Law Enforcement Talkgroups-** our Motorola project manager for implementation of our console encryption has contacted us for an initial call. With Chris Ernst working full-time as a telecommunicator, our need to firm up radio needs by law enforcement agency has stalled. Still, it is in the best interest of both sheriff departments to proceed with ordering radios they will need.

Other Updates

- **911 outage-** for the 2nd time in the last few months, a PFN issue caused problems for 911 centers all around Michigan. The most recent occurred on January 10 and caused Muskegon Co 911 calls to route to our center. Many centers now use PFN fiber for their radio consoles to get onto the MPSCS system; many of those centers also lost their normal radio communications (we use microwave and were not affected).
- **State 911 compliance review-** a final, approved copy was recently provided to all board members.
- **Facility upgrades**
 - Supplies for the new pole barn arrived before Christmas. When the sub-zero temps hit, we hoped for some warmer temps to allow work on the new 30'x40' pole barn. Once work began, things happened very quickly and I am very happy to report that the only work left is to pour the apron in the spring. We are already in communication with our electric contractor for an estimate to run electricity to the new building.
- **The 'safe' room-** the 4,000-5,000 lb safe that we've been trying to get rid for years is finally gone. We contracted with a company that moves safes and the \$500 it cost for them to remove it was money well spent. There was no damage to our hallway or carpeting and we look forward to converting the room into an office for Operations Manager Chris Ernst.
- **Public Outreach-** we recently received logo'd canopy, background display and table cover for our efforts at events like job fairs and county fairs.

OLD BUSINESS: None

NEW BUSINESS:

3 Employee's requested full years HSA funds to be released. After a discussion the following motion was heard.

Motion by Hartley and supported by Fritcher to approve the release of the 3 employee's HSA for the full year. Voice Vote. Motion Carried.

911 Executive Board & Committee selections

A discussion was held on the Chairman's position, Mast asked if anyone was interested in taking this position. After a discussion the following motion was heard.

Motion by Maloney and supported by Cole to keep all Board positions as they were in 2022. Voice Vote. Motion Carried.

2023 Meeting Schedule:

Hasil stated there are a few conflicts in this years Board meeting schedule, specifically April, June and November. After a discussion it was determine to re-schedule the above meeting dates to: Wednesday, April 26th, Wednesday, June 14th, and Wednesday, November 29th. The following motion was heard.

Motion by Hartley and supported by Coleman to re-schedule the April, June and November Board meetings to April 26, June 14 and November 29. Voice Vote. Motion Carried.

With no further business the meeting was adjourned.

NEXT SCHEDULED meeting will be March 15, 2023, at 10:00 a.m. at the Mason-Oceana 911 Conference room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw,
Secretary