

**MASON-OCEANA 911 BOARD
MEETING MINUTES
June 14, 2023**

PRESENT: Brad Fritcher
Dale Goodrich
Craig Hardy
Jody Hartley
Laude Hartrum
Jim Herrema – via Zoom
Chris Jones
Troy Maloney
Craig Mast
Derrek Wilson

ABSENT: Jim Coleman

STAFF: Ray Hasil
Todd Myers
Chris Ernst
Connie Blaauw

MEETING CALLED TO ORDER: Meeting called to order by Chairman Mast at 10:01 a.m.

GUEST/CITIZEN PARTICIPATION: Lauren Wenneman

APPROVAL OF AGENDA: Agenda was presented as part of the Board packet.

Motion by Maloney and supported by Goodrich to approve the agenda, as presented. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING:

May 2023 minutes were presented as part of the Board packet.

Motion by Fritcher and supported by Goodrich to accept the May 17th, Board Meeting Minutes. Voice Vote. Motion Carried.

2022 Audit Presentation by Lauren Wenneman with Gabridge & Co.

Ms. Wenneman joined the meeting via Zoom. For the audit year 2022, Mason-Oceana 911 once again received the highest level given in an audit. Our total net position increased from 2021. When asked by Chairman Mast if any changes are needed to our internal process, Ms. Wenneman stated no, that she feels we are doing a good job.

TREASURER’S REPORT: Hartley presented the Treasurer’s report for May 31, 2023.

Total Revenues – May 31, 2023: \$301,943.36
Total Expenditures – May 31, 2023: \$135,809.86
Fund Balance as of – May 31, 2023 \$ 1,967,917.77

Motion by Hardy and supported by Fritcher to accept the May Treasurer’s report and approve the payment of claims for June 2023 in the amount of \$615.35. Voice Vote. Motion Carried.

COMMITTEE MEETINGS: none

DIRECTOR’S REPORT:

Personnel

- One of our part-time trainees is in the final “shadow” phase of training and should complete our training program on Sunday.

Draft: 5/17/2023

Collaboration Projects

- **Lake County CAD-** Per their request, a detailed breakdown of Lake County joining the Mason-Oceana-Newaygo Co CAD.
- **Dune Community Meeting Date-** this year's Dune Communities meeting is tomorrow, Thursday, June 15 at 10:00 AM at the Oceana Co Services Building in Hart. We believe there will be at least 20 community members in attendance.
- **Electric COMMEX 2023-** Ray is the exercise director for a communications exercise, called a COMMEX, taking place on the grounds of the Electric Forest. The event is coined, "Electric COMMEX 2023", or EC23 and will offer the opportunity of roughly 23 communications professionals from around Michigan to complete 30 Position Task Books.

Radio Communications Updates

- **Lakeshore Coverage-** we will be testing a FirstNet PTT talk solution at the Electric Forest.
- **Radio Encryption on Law Enforcement Talkgroups-** ADP encryption was installed Monday and all work by Motorola is complete. We still need to program our encryption programming device, called a KVL, before we can begin testing internally. Ray, Todd & Chris attended the Oceana Co Law Enforcement meeting on May 31 to discuss the status of our migration toward ADP encryption with Oceana's LE agencies.
- **Carr FD Paging-** per Lake County, Lake County is not planning on eliminating VHF paging when they switch to 800 paging next year.
- **USCG & Water Safety-** 911 attended meetings with the USCG and water safety units in Ludington on May 23. Until further notice, the USCG will respond to emergencies from the Manistee station.

Other Updates

- **Audit-** our annual audit presentation was provided at today's board meeting.
- **Facility upgrades**
 - **Generator Replacement-** we have received a bid that complies with modern public safety standards but is much more expensive. The bid is from a local vendor and is a turnkey bid. The second bid is less expensive but requires a separate electric contractor. We will present both proposals for approval by the end of summer.
 - **Garage grading-** the areas around the new garage were allowing water to pool all along the west side. Ken Adams & Son recently removed about 8 trucks of soil and built up the ground with gravel underlay, including sloping away from the garage on 3 sides.
 - **Garage spigot-** Todd and Chris connected up water tubing we had buried when the electric was installed and we now have a water spigot on the west side of the garage.
 - **Garage apron concrete-** we have one bid (and hopefully two in time for our meeting today) for the garage apron concrete project.
 - **Sewer grate-** we have one bid (and hopefully two in time for our meeting today) for the sewer grate repair, which will require significant work to repair.
 - **Garage gutters-** we have 3 quotes for gutters for the garage.

OLD BUSINESS: None

NEW BUSINESS:

Concrete Apron for Pole Building and the Sewer Concert

Myers presented the bids received for these projects. After much discussion a motion was heard.

Motion by Maloney and supported by Jones to accept the bid from Paradise Builders.

A roll call vote was taken: Wilson, yea; Fritcher, yea; Goodrich, yea; Hardy, yea; Hartley, yea; Hartrum, yea; Jones, yea; Maloney, yea; and Mast, yea. Motion Carried.

Building Generator Replacement

Ernst stated that our current generator is 20 years old now and we are unable to get replacement parts for the unit. After a discuss was held a motion was heard.

**Motion by Fritcher and supported by Hartrum to accept the bid from Energy Service Solutions.
A roll call vote was taken: Wilson, yea; Fritcher, yea; Goodrich, yea; Hardy, yea; Hartley, yea; Hartrum, yea; Jones, yea; Maloney, yea; and Mast, yea. Motion Carried.**

Pole Building Gutters

Three bids were presented to have gutters installed on the pole building. After a discuss as held a motion was heard.

**Motion by Wilson and supported by Goodrich to approve the bid from MI Gutter Guys.
A roll call vote was taken: Wilson, yea; Fritcher, yea; Goodrich, yea; Hardy, yea; Hartley, yea; Hartrum, yea; Jones, yea; Maloney, yea; and Mast, yea. Motion Carried.**

With no further business the meeting was adjourned at 11:09 am.

NEXT SCHEDULED meeting will be July 19, 2023, at 10:00 a.m. at the Mason-Oceana 911 Conference room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw,
Secretary