

**MASON-OCEANA 911 BOARD
MEETING MINUTES
May 17, 2023**

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|--------------------------|---------------|--------------|
| PRESENT: Kim Cole | Jody Hartley | Troy Maloney |
| Jesse Bowman | Laude Hartrum | Craig Mast |
| Dale Goodrich | Jim Herrema | Tom Trenner |
| Craig Hardy | Chris Jones | |

STAFF: Ray Hasil via PolyCom
Todd Myers
Connie Blaauw

MEETING CALLED TO ORDER: Meeting called to order by Chairman Mast at 10:00 a.m.

GUEST/CITIZEN PARTICIPATION: Garry McKeen

APPROVAL OF AGENDA: Agenda was presented as part of the Board packet.

Motion by Trenner and supported by Cole to approve the agenda, as presented. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING:

April 2023 minutes were presented as part of the Board packet.

Motion by Hartrum and supported by Maloney to accept the April 30th, Board Meeting Minutes. Voice Vote. Motion Carried.

TREASURER'S REPORT: Hartley presented the Treasurer's report for April 30, 2023.

Total Revenues – April 30, 2023: \$145,773.61
Total Expenditures – April 30, 2023: \$132,603.77
Fund Balance as of – April 30, 2023 \$ 1,797,621.75

Motion by Hartrum and supported by Bowman to accept the April Treasurer's report and approve the payment of claims for May 2023 in the amount of \$148.28. Voice Vote. Motion Carried.

COMMITTEE MEETINGS: none

DIRECTOR'S REPORT:

Personnel

- Our two part-time employees are progressing as expected.
- Ray has been busy attending and conducting training. The first was attending Incident Technology Service Unit Leader (ITSL) and is the newest position in the communications unit in the formal NIMS/ICS response structure. May 1-5, Ray was lead instructor for Michigan's first ever Incident Tactical Dispatcher (INTD) course, which prepares Michigan's public safety telecommunicators to dispatch at major incidents and events under a NIMS/ICS structure. Finally, Ray completed his Communications Technician (COMT) instructor certification May 8-12. As Michigan begins training INTDs, the goal is to develop a group of INTD instructors that will deliver INTD on behalf of CISA, as we have done for COML and AUXCOMM since 2017.

Collaboration Projects

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- **Lake County CAD-** Lake Co recently requested a meeting with Mason-Oceana to discuss joining the Mason-Newaygo-Oceana CAD. I believe we will be meeting on Wednesday, May 24.
- **Dune Community Meeting Date-** this year's Dune Communities meeting is set for Thursday, June 15 at 10:00 AM at the Oceana Co Services Building in Hart.

Radio Communications Updates

- **Lakeshore Coverage-** we recently learned that a county in the upper peninsula is using a push-to-talk app called ReadyOps that allows users to talk across a smart phone app and onto MPSCS. Ray asked MPSCS if "over-the-top" PTT solutions were allowed and the official answer was that it "wasn't recommended". The significance is that it opens the door for agencies like us to stand up our own PTT system using a portable or mobile radio to bridge the gap to getting on MPSCS.
- **Radio Encryption on Law Enforcement Talkgroups-** our 4 radio consoles have been updated to use encryption. There are some remaining cleanup items for our upgrade but this was a major hurdle that is complete. There has also been significant movement by Oceana Co LE agencies with buying new and used radios to be ready for the switch to ADP. The project is still 9-12 months out from going live with ADP encryption.
- **Carr FD Paging-** we will discuss Lake Co plans for Carr at our May 24 meeting with Lake Co.

Other Updates

- **Audit-** our annual audit is progressing as expected.
- **Facility upgrades**
 - **Generator Replacement-** we have received a bid that complies with modern public safety standards but is much more expensive. The bid is from a local vendor and is a turnkey bid. The second bid is less expensive but requires a separate electric contractor. We will present both proposals for approval by the end of summer.
 - **Garage apron concrete-** no update
 - **Sewer grate-** the parking lot sewer has been a problem for over 10 years. We will need to replace the concrete and surrounding blacktop with concrete.

OLD BUSINESS: None

NEW BUSINESS:

Investment considerations

Hasil gave a recommendation for the Board to consider investing \$250,000. each to open CDs with Fifth Third Bank for a 10-month term at 4.25% and CIBC for a 12-month term at 4.9%. The money will come from our General fund with Fifth Third Bank. After much discussion a motion was heard.

Motion by Hartley and supported by Hartrum to open a \$250,000. CDs with Fifth Third Bank for a 10-month term at 4.25% and a second CD with CIBC for a 1-year term at 4.9%. Any two of our current signers; Director Ray Hasil, Chairman Craig Mast, and/or Treasurer Jody Hartley are authorized to sign for the CDs. A roll call vote was taken: Cole, yea; Bowman, yea; Trenner, yea; Hardy, yea; Hartley, yea; Hartrum, yea; Herrema, yea; Jones, yea; Maloney, yea; and Mast, yea. Motion Carried.

Four employees request their HSA funds for the remainder of the year to be released.

Motion by Hartrum and supported by Maloney to approve the release of HSA funds to the requesting employees. Voice Vote. Motion Carried.

With no further business the meeting was adjourned at 10:37 am.

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NEXT SCHEDULED meeting will be June 14, 2023, at 10:00 a.m. at the Mason-Oceana 911 Conference room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw,
Secretary