

MASON-OCEANA 911 BOARD
MEETING MINUTES
October 18, 2023

PRESENT: Kim Cole Jody Hartley Chris Jones Tom Trenner
Brad Fritcher Laude Hartrum Craig Mast Ryan Schiller
Craig Hardy Jim Herrema Troy Maloney

ABSENT: Jim Coleman

STAFF: Ray Hasil
Todd Myers
Chris Ernst
Connie Blaauw

GUEST: Garry McKeen and Heath Scarbrough

MEETING CALLED TO ORDER: Meeting called to order by Chairman Mast at 10:00 a.m.

APPROVAL OF AGENDA: Agenda was presented as part of the Board packet.

Motion by Maloney and supported by Trenner to approve the agenda. Voice Vote. Motion Carried.

MINUTES OF THE PREVIOUS MEETING:

September 2023 minutes were presented as part of the Board packet.

TREASURER’S REPORT: Hartley presented the Treasurer’s report for August 31, 2023.

Total Revenues – September 30, 2023: \$16,080.32
Total Expenditures – September 30, 2023: \$153,332.44
Fund Balance as of – September 30, 2023 \$ 173,054.50

Motion by Cole and supported by Hardy to accept the Treasurer’s report and approve the payment of claims for October 2023 in the amount of \$680.13. Voice Vote. Motion Carried.

COMMITTEE MEETINGS: Personnel, Communications, Finance and TAC Committees

Personnel Committee met on October 4th. Chairman of the Committee Cole started out by saying that our Center and its employees deserve a lot of praise. Cole stated that under Hasil’s leadership our Center is known throughout the State as a top-rated agency. Then an overview of the motions that the Committee made and passed on to the Finance Committee were briefly discussed. It was decided that we would hold off on budget motions until we get to the Finance Committee recommendations.

There was a special request from an employee that retired in 2022 then returned to Part-Time work in early 2023. Due to a private matter this employee is asking apply for the next Full-Time position that becomes available. Legal advice and conversations with MERS were obtained to determine if this is a legal option. It was determined that we are able to bring this employee back to full time from now until the end of 2027 when MERS reinstate the limit on hours worked in retirement. At that time the employee will have to step down from Full Time. This employee knows the stipulation by MERS. Mast requested that we address this issue at this time. A discussion was held followed by a motion.

Motion by Hartrum and supported by Jones that we allow the employee to return to Full-Time when the next position opens. Roll call vote was taken: Cole, yea; Fritcher, yea; Trenner, yea; Hardy, yea; Hartley, yea; Hartrum, yea; Herrema, yea; Jones, yea; Maloney, yea and Mast, yea. Motion Carried.

Communications Committee met on October 5th. Hasil gave an overview of the meeting motions that were forwarded to the Finance Committee, encryption stipend for New (or Newer Used) law enforcement radios. CAD2CAD between Mason-Oceana 911 and Life EMS's Dispatch in Grand Rapids. Push-to-Talk solution for an 8 talkgroup solution.

Finance Committee met on October 11th. Hasil gave an update from a meeting with our Brown and Brown BCBS Rep. on October 16th. Hartley went over the motions for employee increases for 2024; Wage increases, continuing the COLA checks, Leave Time buy back, and Personnel Time increase. After a discussion a motion was heard.

Motion by Hartrum and supported by Cole to approve the above employee benefits recommended by the Finance Committee. Roll call vote was taken: Cole, yea; Fritcher, yea; Trenner, yea; Hardy, yea; Hartley, yea; Hartrum, yea; Herrema, yea; Jones, yea; Maloney, yea and Mast, yea. Motion Carried.

Finance Committee also forwarded to the full Board recommendations received from Communications Committee. Encryption Stipend for LE Radios, purchase CentralSquare's Unify product to link 911's CentralSquare CAD with Life EMS's Logis CAD. Push-to-Talk Solution, proceed with a 6 talkgroup solution and fund 20 Sonim XP5+ devices for 2024. After a discussion a motion was heard.

Motion by Maloney and supported by Trenner to approve the three projects listed above. Roll call vote was taken: Cole, yea; Fritcher, yea; Trenner, yea; Hardy, yea; Hartley, yea; Hartrum, yea; Herrema, yea; Jones, yea; Maloney, yea and Mast, yea. Motion Carried.

Hasil presented a budget for 2024 which was recommended by the Finance Committee. After a discussion a motion was heard.

Motion by Hartrum and supported by Hardy to approve the 2024 budget as presented. Roll call vote was taken: Cole, yea; Fritcher, yea; Trenner, yea; Hardy, yea; Hartley, yea; Hartrum, yea; Herrema, yea; Jones, yea; Maloney, yea and Mast, yea. Motion Carried.

Hasil made a request for the 2023 budget to immediately purchase the 6 radios required for Push-to-Talk. Also, requested funds in 2023 budget to add ADP/DES/AES256 encryption and multikey encryption to fourteen 911-owned radios. After a discussion a motion was heard.

Motion by Jones and supported by Hartrum to approve the two above purchases on the 2023 budget. Roll call vote was taken: Cole, yea; Fritcher, yea; Trenner, yea; Hardy, yea; Hartley, yea; Hartrum, yea; Herrema, yea; Jones, yea; Maloney, yea and Mast, yea. Motion Carried.

DIRECTOR'S REPORT:

Personnel

- We have one trainee in step three. She is progressing as expected.
- Because our 2024 shift picks begin with Supervisors picking their shifts, we posted internally for two vacant supervisor positions. Three applied and I am pleased to announce that Abe Merten and Austin Revilla will be promoted effective our first full pay period in January. Abe had 9 years of experience as a public safety telecommunicator with St Joseph County before joining Mason-Oceana in January 2023. Abe brought years of experience as a CTO and 800 MHz radio trainer and he recently took Communications Technician

(COMT) training. Austin Revilla had experience as an OCSO marine reservist before joining Mason-Oceana in February of 2021.

Collaboration Projects

- **Lake County CAD collaboration-** all four county representatives met with CentralSquare on Tuesday, October 3 via Zoom. Stakeholders spoke without CentralSquare after the online meeting and Ray volunteered to write a draft that listed our requirements for a four-county CAD system. That document was e-mailed on Thursday, October 12 and we have not yet heard anything back.
- **MABAS-** Chris Ernst attended MABAS training in Kalamazoo and has a better understanding of what the Oceana Co MABAS notifications will look like.

Radio Communications Updates

- **Lakeshore Coverage-** the AT&T PTT “RoIP” (Radio over IP) project has been approved and forwarded to the full 911 Board. If approved, it is recommended that we order the 6 mobile radios needed immediately so that we can use the system by Summer, 2024.
- **Radio Encryption on Law Enforcement Talkgroups-** both Sheriff Offices are still ordering more radios. New Era and Rothbury PDs will not be able to complete radio orders until June 2024.

Other Updates

- **2024 Budget-** the 2024 budget is being presented at today’s meeting.
- **911 & Public Safety Technologies Millage-** tabled until January 2024
 - **911 Funding**
 - **Public Safety Technologies Millage**
- **Facility upgrades**
 - **Generator Replacement-** our old generator failed a weekly test and we have been working all week to get it repaired.
 - **Garage gutters-** the garage gutters were finally installed. Todd and Chris are still finishing up repairs to the main building gutters.

OLD BUSINESS: None

NEW BUSINESS:

Hasil advised the Board that we have a CD that will be maturing this week. Hasil asked for permission to place the funds in our General account with Fifth Third until we have considered options for future investment and have the Director, Chairman and Treasurer make that determination. After a discussion a motion was heard.

Motion by Jones and supported by Hartrum for the Director, Chairman and Treasurer to make a determination on future investment of funds from maturing CD. Voice Vote. Motion Carried.

With no further business the meeting was adjourned at 11:38 am.

NEXT SCHEDULED meeting will be November 20, 2023, at 10:00 a.m. at the Mason-Oceana 911 Conference room, located at 9160 N. Oceana Drive, Pentwater.

Respectfully Submitted,

Connie Blaauw,
Secretary